



Public Works and Utilities Department

100 Oyster Bay Ave. N. • Bremerton, WA 98312 • (360) 473-5920 • FAX (360) 473-5360

DATE: 7/28/2023_
TO: Procurement File
FROM: Melinda Monroe
SUBJECT: Sole Source Determination

In accordance with Bremerton Municipal Code 2.76.090, Sole Source Purchases, the purpose of this memorandum is to document the necessity of sole source procurement methodology for the purchase of dark fiber services.

Reasoning (check all supporting options below and remove unnecessary items):

☒ Compatibility to existing City standard or to existing equipment, inventory, systems, data, programs or service. (Attach the business case for the standard and attach a copy of the standard if it is written).

☐ Licensed or patented product with only one dealer. (Include a vendor signed statement/Affidavit explaining why this particular licensed or patented product is the only one suitable for your purpose)

☐ Authorized service provider, repair and/or warranty services. The City requires service or repair support for products or equipment owned by the City, and the vendor is either a factory authorized warranty service provider or that particular vendor is required for warranty services according to the conditions of a current City contract. (Include a vendor signed statement/Affidavit explaining and certifying to the relationship between the vendor and service provider).

☐ Unique design: Requires unique features that are essential aesthetic requirements, or not practical to match to existing design or equipment, such as artwork. Describe.

☐ Special bargain: This might include a surplus item, an auction sale, used equipment, returned "open box" purchase, or other similar one-time bargains. Describe.

☐ Delivery date: Only one supplier can meet required delivery date. Explain why this delivery date is essential. This can only be used in limited circumstances, for delivery deadlines that are the result of an unanticipated situation, and not a circumstance that could have been reasonably anticipated or averted by advance City planning.

☐ Project or research continuity: Product, systems, services or data must comply with an ongoing project, research, data, testing or analysis without a compromise in the integrity of the project.



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Also, this should be a situation that cannot be replicated by another company because there is a legal or physical obstruction to disclosing the project information to allow another company the opportunity to replicate. Examples include situations where a company has legal and/or proprietary rights to customization such as software code, or to data; or testing or data is collected through a unique measuring instrument that cannot be accurately duplicated and offered by another vendor.

☐ Requirement by funding source: Lender, grantor (such as federal government) or other provider of funds requires the specific product, service or system. Attach a copy of the document that clearly shows such a requirement is imposed by the funding source.

☐ Legal monopoly: Only one supplier, such as electricity, water, or sewage.

☐ Trial and evaluation projects: A limited duration, limited scope pilot, trial or evaluation of a product, range of products or services. A trial or evaluation project would typically be part of establishing a standard for a City department, or to pilot a particular product or services for a City need. Describe the pilot, specify the scope of the pilot, and attach information to confirm that the pilot is part of a purposeful department pilot initiative.

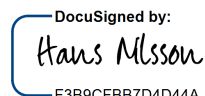
☒ Other: Describe why this is the only company that can provide the sole source product or service. Provide the support document that explains why a particular product, manufacturer, or service is necessary and provide support for why the company you requested is the only available company. WAVE CABLE Astound is the broadband fiber carrier with current/closest fiber connectivity near our WWTP plants that supported our original purchase of the SCADA system installation which was determined to be the lowest cost in 2021 and only provider available. The expansion of this service remains at this low cost and will carry forward the services to multiple City buildings.

Cost/Quote support:

Per quote no. OP313711 at a total cost of :\$ 3,397,098.58, our staff believes this is a fair and reasonable price.

Therefore, it is my determination that it is in the City's best interests to purchase the dark fiber services and installation through direct negotiation, pursuant to BMC 2.76.090 and 2.76.010, and that sole source purchase is justified for this procurement.

Recommended by:

DocuSigned by:

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Name, Title

Hans Nilsson
 Network Engineer



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Approved by:

DocuSigned by:

Thomas Knuckey

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Name, Title of Department Director

Thomas Knuckey
Director of Public works & Utilities